



MINISTRY OF FOREIGN AFFAIRS AND TRADE
BRUNEI DARUSSALAM
Condition of Tender

1. Each Tenderer shall for each Tender it submits, maintain a Validity Period of **six (6) months** from the Tender Closing Date. Any Tender expressed to be valid for a shorter period, may, in absolute discretion of the Government, be rejected.
2. Where the Government seeks an extension of the Validity Period, a request in writing will be forwarded to the Tenderer. The Tenderer shall be required to respond in writing to extend the Validity Period. Failure to respond will result in the Tender not being considered further.
3. Tenderers are required to make a declaration in the form provided – **(Declaration Form attached)**. The Purpose of the declaration is to prevent incidences of collusion among potential Tenderers to this Invitation To Tender.
4. In the event any Tenderer is found to have colluded with another Tenderer or Tenderers in this Invitation To Tender, the Government reserves the right to disqualify any or all Tenderers involved in such collusion which decision shall be at the Government's absolute discretion.
5. Tenderers are required to submit their Company's Certificate of Incorporation or Firm's Certificate of Registration, as applicable, with their Tender.

Quotations in a sealed envelope without showing names and identification of company's name should be addressed to:

**PENGERUSI
LEMBAGA TAWARAN
KEMENTERIAN HAL EHWAL LUAR NEGERI DAN PERDAGANGAN
JALAN SUBOK BANDAR SERI BEGAWAN BD2710
NEGARA BRUNEI DARUSSALAM**

All Tenders shall be put into the Tender Box at Grd Floor, Ministry of Foreign Affairs and Trade, Jalan Subok, B.S.B. BD2710 not later than 2.00 p.m. on the closing date stated for submission of tender and quotation.

A Tender lodged or received by the Government after the Tender Closing Date shall be disqualified.

The Government reserves the right not to accept the lowest priced or any Tender, and shall not be bound to assign any reason therefor.

Any inquiries please call, Finance Section, Department of Administration :

Tel :

Monday – Thursday & Saturday : 8am - 4pm

TENDERER'S DECLARATION

Tender

Reference: _____

Tender

Title: _____

Department/Ministry: _____

I (insert name) _____

Brunei I.C no: _____ Colour: _____

Address: _____

_____ make the following

DECLARATION:

1. I am 'a registered proprietor

of _____

_____ a firm, with its place of business at:

2*a shareholder

in _____

a Company, having its registered address at: _____

which has submitted a Tender Proposal in the above mentioned project;

2. **3* I do not own any other firm(s) / Company (ies);** (see notes 3 and 4 below and delete where appropriate)
3. **4* I am also the proprietor and shareholder in the list of firm(s) / Company(ies) described at Annex 1** AND I further DECLARE that to the best of my knowledge, none of my other firm(s)/Company(ies) set out in Annex I, have submitted a Tender Proposal for this project.
4. I also hereby DECLARE:
 - a, that to the best of my knowledge, neither my spouse or his/her *firm(s) / Company(ies)* have submitted a Tender Proposal for the above mentioned project; and
 - b. that I have not colluded with any other firm(s)/Company(ies) or any other person or entity in submitting the Tender Proposal for the above mentioned project.
5. I am fully aware that if I give any information which is false, I am committing an offence for which I am liable to prosecution under the Penal Code. I am also aware of Section 182 of the Penal Code reproduced below.
6. I also understand that my firm/Company will be disqualified from this project in the event any information given herein is found to be false.

Dated this: _____ **day of** _____, **2010**

(Name and Signature)
5*(The Owner of Co / CEO / * Director)
(Company Stamp)

1* Fill in here if an Owner of a Business Name

2 * Fill in here if a shareholder in a Company (Sdn Bhd)

- 3 * If you DO NOT own other firms/Companies, please delete paragraph 3.
- 4 * If you are the Owner or Shareholder of other firms/Companies, please delete paragraph 2.
- 5 * Must be signed by the Owner of Co or CEO or Director.

Annex 1

Pursuant to paragraph 3 of the above declaration, I submit the following list of Firm(s) which I am the proprietor of:

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____

Pursuant to paragraph 3 of the above declaration, I submit the following list of Company(ies) which I am a shareholder of:

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____

Sections 182 of the Penal Code (Cap 22 of the Laws of Brunei)

182. Whoever gives to any public servant any information which he knows or believes to be false, intending thereby to cause, or knowing it likely that he will thereby cause, such public servant;

- (a) to do or omit anything which such public servant ought not do or omit if the true state of acts respecting which such information is given were known by him; or
- (b) to use the lawful power of such public officer to the injury or annoyance of any person, shall be punished with imprisonment of either description for a term which may extend to 6 months, or with fine which may extend to \$4,000.00, or with both.

LISTS OF COMPANY AND OWNERSHIP

Ownership Table

N O	COMPANY NAME	OWNERSHIP	I.C NO & ADDRESS